**Medway Student Support Bursary Application Form**

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| **In order to be eligible to apply for a Medway Student Support Bursary applicants should:** | | | |
| * **Be an undergraduate home student currently registered on any degree programme based at the Medway Campus.** | | | |
| Student ID number | | University email address | |
| Title (Mr/Mrs/Miss/Ms | | Telephone number | |
| Surname | | First Name | |
| Programme of Study | | Year of Study (please tick)   |  |  |  |  | | --- | --- | --- | --- | | 1. | 2. | 3. | 4. | | |
| Your full correspondence address | | | |
| * **Demonstrate a household income of £42,875 or less** | | | |
| **Tick which documents you are providing to demonstrate household income (scan and attach any documents to your application).** | | | |
| **Students receiving Student Finance England support**:  A copy of your Financial Notification Letter | | | |
| **Students who are part-time or not in receipt of student support**:  P60 for yourself and other adults in your household\* and one month’s bank statements for each relevant person\* showing salary/other income.  \* Where applicable. | | | |
| **Students in Receipt of Benefits. Tick all relevant boxes below and send evidence with your application**. | | | |
| Income Support | Council Tax Benefit | | Employment and Support  Allowance/Income based  Jobseekers’ Allowance |
| Housing Benefit/Local Housing Allowance | New Deal | | Working Tax  Credits/Pension Credits |

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| **Please complete the section below. The total word count should be between a minimum of 350 words and a maximum of 500 words.** |
| 1. **Explain what you will use the award for.**   You may want to include additional information relating to volunteering or ambassadorial work that you have done or are planning to do within the local community.  Please note this could include: current or previous work as a student volunteer or ambassador, student union representative and/or other activities that benefit the local community (could include within sports or the arts, youth organisations e.g. the scouts or other community organisations, clubs or projects).  Please note: the bursary should only be used to support the recipient and not any other individuals including other family members. The Medway Student Support Bursary will not fund travel expenses (unless the applicant demonstrates an exceptional change in circumstances since beginning their studies which has resulted in a more substantial commute). The Medway Student Support Bursary will not fund new equipment such as laptops or mobile phones (unless the applicant demonstrates an exceptional change in circumstances since beginning their studies). |
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**Applicants should also take into consideration that:**

* No funding will be available during a placement year.
* Funding for the Autumn term Bursary will be made available to the Bursary recipients in two instalments December 2019 (£1,250) and March 2020 (£1,250). If all of the Medway Student Support Bursary funds available for the academic year 2019-20, are not awarded within the Autumn Bursary Board meeting, a second invitation to apply for a Bursary will be sent during January 2020. Funding for the Spring term Bursary will be made available in two instalments March 2020 (£625) and June 2020 (£625).
* The second payment will only be made, upon evidence of continued need and the submission of a report outlining how the Bursary has been beneficial to the Bursary recipient. The deadline for receipt of the report is 1st March 2020 (Autumn Bursary recipients) and 24th May 2020 (Spring Bursary recipients)
* Successful applicants will be able to hold academic related scholarships (including those for music and sport) whilst in receipt of the *Medway Student Support Bursary.*
* The *Medway Student Support Bursary* will be given conditional on the successful applicant signing a Bursary Agreement setting out the conditions of the bursary award.
* Payment of the bursary will be suspended immediately, and any overpayments may be required to be returned, if an awardee:

1. Ceases to hold an offer of a place at any of the Universities;
2. Ceases to be a registered student at any of the Universities;
3. Becomes a debtor to any of the three Universities
4. Is found to have made a misrepresentation or misleading or fraudulent statement in connection with his/her application.

* All recipients are expected to remain in satisfactory academic standing.
* If an awardee intermits/interrupts their studies they may be required to return any bursary payment awarded.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The closing date for receipt of your application for The Medway Student Support Bursary is 12 noon on the 8 November 2019 (Autumn applications) and 12 noon on the 7 February 2020 (Spring applications).