SMSAS mailing lists for taught students

These lists are used for sending important School communications.
Please don't unsubscribe from the lists. Wherever possible check your emails daily.
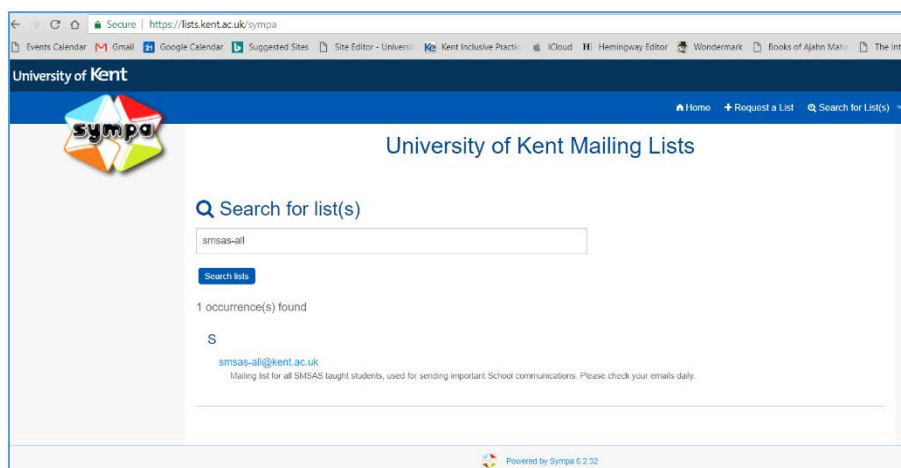
Step 1: visit **http://lists.kent.ac.uk** and [Kent Login] if you're not already logged in.

Step 2: use the **Search for List(s)** tool to find the two lists you need to join, referring to this table →

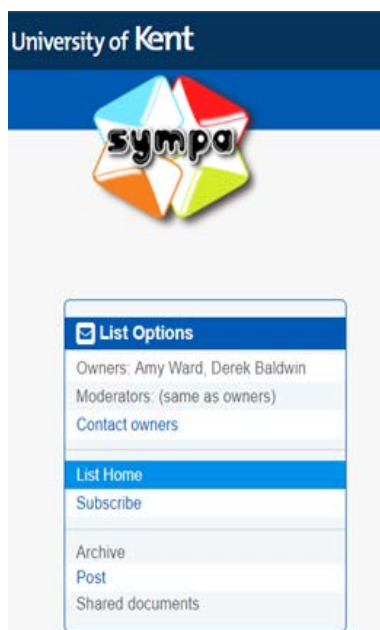| Stage of study	1st list to join	2nd list to join
Foundation/Stage 0	smsas-st0	**All** taught students should join the **smsas-students** list.
Stage 1	smsas-st1	
Stage 2	smsas-st2	
Stage 3	smsas-st3	This is used to send messages to all undergraduate students AND taught postgraduate students.
Stage 4	smsas-st4	
Postgraduate taught	smsas-pgt	

Step 3: search result(s) will appear below **Search for List(s)** button with a hyperlink to the relevant list. Scroll down a little if these are not visible at first.

In this example the link is to the **smsas-all** list which is the name we used to use for sending messages to all SMSAS students.

Step 4: follow the link to the relevant list. There are two possible scenarios:

4a) If the **List Options** section shows the option to **Subscribe**, as shown below, please do so. There will be a delay while the request awaits list owner approval.

4b) If you are already a subscriber the **List Options** section will look like this (below).

You do not need to take any action.