SCHOOL OF MATHEMATICS, STATISTICS AND ACTUARIAL SCIENCE

COURSEWORK/IN-CLASS ASSESSMENTS
CONCESSION STATEMENT 2018-2019 ACADEMIC YEAR

STUDENT NUMBER:  
FORENAME(S):  
EMAIL ADDRESS:  
YOUR PROGRAMME OF STUDY:

TITLE:  
FAMILY NAME:  
ACADEMIC ADVISER:  
STAGE:

FY 1 2 3 4 GDip PDip MSc

IMPACTED COURSEWORK/IN-CLASS TEST
☐ I am applying for concessions as a result of extenuating circumstances impacting my performance and/or participation in assessments.

☐ My grounds for concession relate to a longstanding health condition as noted in my Inclusive Learning Plan

MODULES TO WHICH THIS STATEMENT APPLIES:

<table>
<thead>
<tr>
<th>Module code</th>
<th>Assessment Name</th>
<th>Assess no.</th>
<th>Due date of assess/ class test</th>
<th>Did you receive an extension? Please provide the date</th>
<th>✓ if you attended/submitted on time</th>
<th>X if you failed to attend/submit on time</th>
</tr>
</thead>
<tbody>
<tr>
<td>e.g. MA123</td>
<td>Maths Assessment 2</td>
<td>2</td>
<td>21/11/17</td>
<td>Yes for 5 days</td>
<td>✓</td>
<td>X</td>
</tr>
</tbody>
</table>

By signing below, I consent for the SMSAS Support Office to use my personal data for the purpose of providing support for my health and wellbeing and to help limit the impact on my academic studies through appropriate School and/or University mechanisms and procedures.

Personal data will be processed in accordance with the SMSAS Support Office Privacy Notice
http://tiny.cc/SMSASprivacy.

SIGNATURE ___________________________ DATE ___________________________

Office use only:
SS Cressida Evidence Receipt

Office Date Stamp
STATEMENT OF REASONS FOR CONCESSION APPLICATION
Please complete this section even if your grounds relate to a longstanding health condition as stated in an Inclusive Learning Plan.
Please outline
(i) the grounds for your concession application
(ii) the impact you feel this has had on your studies
(iii) the dates or period of impact

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Additional sheets must include your full name and your Kent login.

COURSEWORK/IN-CLASS ASSESSMENTS

What is a concession?
A concession is an arrangement made when assessed work has been affected by extenuating circumstances such as illness or other circumstance outside the remit of everyday life. If this applies to you during the academic year, you may apply for concession.

A Concessions Panel will consider your application at the end of the academic year and make recommendations to the Board of Examiners, where appropriate. End of year results will be inclusive of any approved concessionary action.

Please refer to the ‘Concessions FAQ’ section on the School website for more information:
https://www.kent.ac.uk/smsas/currentstudents/support/concessions.html.

IMPORTANT INFORMATION
Concession forms to be submitted within 5 days of an affected assessment/class test. Supporting evidence* must be submitted within 14 days of the affected assessment.

Concession items to be submitted to the SMSAS Reception (Sibson Building) Mon-Fri 9-5pm (closed 12:30-13:30 in vacation time). If you have any questions, please contact SMSASsupport@kent.ac.uk.

* If your circumstances relate to a fluctuation or change in a longstanding health condition for which you already have an Inclusive Learning Plan in place, you will not need to provide additional supporting evidence.