

2015/16 Payroll Schedule			
Month	Cut-Off	Payrun	Pay Date
Apr-15	10-Apr	17-Apr	30-Apr
May-15	08-May	15-May	29-May
Jun-15	10-Jun	17-Jun	30-Jun
Jul-15	13-Jul	20-Jul	31-Jul
Aug-15	10-Aug	17-Aug	28-Aug
Sep-15	11-Sep	17-Sep	30-Sep
Oct-15	12-Oct	19-Oct	30-Oct
Nov-15	10-Nov	17-Nov	30-Nov
Dec-15	29-Nov	09-Dec	23-Dec
Jan-16	11-Jan	18-Jan	29-Jan
Feb-16	10-Feb	16-Feb	29-Feb
Mar-16	10-Mar	16-Mar	31-Mar

Cut Off: information to be submitted by 5:00pm