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Career planner – October

Freshers and mid-terms: enjoy the first weeks of term and get involved with clubs and societies. If you're interested in finding part-time work to supplement your studies, local employers will have vacancies to fill to cope with term-time demand.

Check high street windows for signs, local newspaper or register at the Kent Union JobShop.

Finalists: time to start attending company presentations and careers fairs on campus to talk to potential employers. If you are applying for popular areas such as accountancy, banking and business management, or looking to join a major firm, check the closing dates for graduate schemes as some close as early as December.

Autumn term events

Dates for
the Diary:


We are busy planning events for the Autumn term.

Check www.kent.ac.uk/ces/events regularly for updates on what's happening throughout the term.

A full guide to the Employability Festival events on the Medway and Canterbury campuses will shortly be available to collect from the Careers & Employability Service office or download from our website

Canterbury Campus

Date	Venue	Time	Event
Tuesday 4 October	KLT5	1-2pm	Make your application stand out and acing the assessment centre for your dream job Sky Graduates and Sky Recruitment Team are running an interactive session on the best way to sell yourself in applications and at assessment centres
Wednesday 5 October	KLT6	1-1:30pm	Bitesize talk: Finding a part-time job Learn everything you need to know about how to maximise your success rate in finding a part-time job
Wednesday 5 October	KLT6	3-5pm	FDM Assessment Centre Workshop Whichever career path you decide to embark on after university you are likely to be asked to attend an Assessment Centre as a part of the recruitment process. FDM Group's Assessment Centre Workshop is your chance to discover what to expect, how to prepare and how to excel on the day! Limited numbers please book
Thursday 6 October	KLT5	1-1:30pm	Bitesize talk: What's in a name? We will break down some common stereotypes based on the products companies offer and instead explore the vast array of jobs instead. Prepare to be amazed!
Tuesday 11 October	Keynes Atrium	9am-5pm	Willis Towers Watson Find out more about graduate recruitment opportunities with Willis Towers Watson
Tuesday 11 October	KLT5	1-1:30pm	Bitesize talk: Interviews Learn the difference between competency and strength based interviews and get tips on how to ace them in just 30 minutes

Tuesday 11 October TO BE CONFIRMED	KLT5	1:30-2pm	Researchers in Schools Teacher training and professional development programme exclusively available to those who have completed, or are about to complete a doctorate
Wednesday 12 October 	KLT6	1-2pm	JET Programme Dr Anthony Manning, Dean for Internationalisation at the University of Kent, talks about his experience on the Japan Exchange and Teaching (JET) programme. JET is an official Japanese Government scheme aimed at improving foreign language teaching in schools and promoting international understanding. www.jet-uk.org
Wednesday 19 October	KLT6		Mandarin Consulting Job Application Workshop This event encompasses coaching, work experience and the skills gained can be taken forward into your future career.
Thursday 20 October	KLT5	12:30-1pm	Bitesize talk: Identify your skills Learn how to identify the skills you have that an employer will want, plus any gaps in your skills you may need to fill.
Thursday 20 October	KLT5	1-2pm	Applying for Teacher Training The Director of Postgraduate Admissions at Canterbury Christ Church University will talk about applications for PGCE courses and what teacher training institutions look for when selecting students.
Monday 24 October – Friday 4 November	Canterbury campus		Employability Festival at the Canterbury campus www.kent.ac.uk/ces/empfest
Tuesday 25 October	Keynes Atrium	12-3pm	Work & Study Abroad Fair www.kent.ac.uk/ces/events/abroad-fair.html
Thursday 27 October	Keynes Atrium	12-3pm	JobShop Recruitment Fair www.kent.ac.uk/ces/events/recruitment-fair.html
Tuesday 1 November	Sports Centre	12-3pm	Careers Fair www.kent.ac.uk/ces/careersfair/
Thursday 3 November	Keynes Atrium	12-3pm	Teaching Fair www.kent.ac.uk/ces/events/teaching-fair.html

Friday 4 November	Keynes Atrium	12-3pm	Language Fair www.kent.ac.uk/ces/events/language-fair.html
Monday 7 November	Careers & Employability Service building	10am-4pm (30min bookable slots)	Army Informal Interviews Arrange to meet Aimée Nash, Senior Army Careers Adviser for an informal discussion of the Army's opportunities for graduate careers, and undergraduate sponsorship.
Tuesday 8 November	KLT5	1-1:30pm	Bitesize talk: Making your covering letter stand out
Wednesday 9 November	KLT6	1-1:30pm	Bitesize talk: Application forms
Wednesday 9 November	KLT6	3-4pm	The United States is hiring! J-1 visa programs! How to find a paid internship, placement or summer job in America.
Thursday 10 November	KLT5	1-1:30pm	Bitesize talk: Assessment Centres Top tips to ace assessment centres.
Tuesday 15 November	KLT5	1-1:30pm	Bitesize talk: Commercial Awareness Learn why demonstrating commercial awareness is crucial in securing graduate positions.
Tuesday 22 November	KLT5	1:30-2pm	Bitesize talk: Using LinkedIn Learn everything you need to know about using LinkedIn from creating a professional profile, following companies you are interested in and networking effectively with professionals on the site.
Thursday 1 December	KLT5	1:30-2pm	Bitesize talk: Jobs in the charity sector Find out what's happening in the sector as well as the main charities employing graduates and how to increase your chances of getting a job.
Medway campus – October events			
Date	Venue	Time	Event
Tuesday 4 October	PK104	12-1pm	Applying for teacher training: John Slater, Director of Admissions from Canterbury Christ Church University will explain the process for applying for teacher training and give some tips on producing a good application.
Monday 10 October – Friday 21 October	Medway campus		Employability Festival at the Medway campus www.kent.ac.uk/ces/empfest

Wednesday 12 October	Pilkington Open Space, Medway campus	12-3pm	Employability Fair A range of organisations will be providing information on graduate careers, placements, work experience, part-time jobs, volunteering opportunities and postgraduate study options. No need to book, just come along! See www.kent.ac.uk/ces/employabilityfair for details and a full list of exhibitors.
Friday 28 October	PK106	1:00-1:30pm	What to expect when you apply for a job: This workshop will explain the typical steps you will go through when applying for a job, including top tips from students who succeeded in getting top jobs last year. We'll be looking at CVs, cover letters, application forms, psychometric tests, interviews and assessment centres.

Off Campus – National Events

Details of university Open days and Events can be found at
<https://www.prospects.ac.uk/events>

US-UK Fulbright Commission USA Grad School Day

Thursday 6 October, American School in London, 6-9pm

Speakers: Fulbright alumni and representatives from the University of South Florida, Kaplan Test Prep and the US-UK Fulbright Commission will be present. Cost: £10*

This 3-hour long workshop will cover:

- Overview and benefits of postgraduate study in the US
- Choosing a degree programme
- Completing a successful application
- Admissions exams
- Funding your studies
- Fulbright resources, including the Fulbright Postgraduate Awards

Book your place today, before spaces sell out! <http://tinyurl.com/jknvxdy> * If the cost is prohibitive, please e-mail gradschoolday@fulbright.org.uk to request a fee waiver

Getting Investment Banking – Opening up opportunities for students with disabilities and health conditions

Wednesday 19 October, London

A uniquely interactive event designed to provide bright and ambitious students with disabilities and long-term health conditions an insight into the true nature of the opportunities available within investment banking and the support that can be provided.

The event will include sessions on the investment banking industry, disclosure and managing your disability in the workplace, interview skills and an opportunity to meet business reps from the banks and hear their stories via panel discussion and networking.

The event is aimed at students finishing studies in 2018 and 2019 with disabilities or long term health conditions – visible or otherwise – interested in finding out more about banking internships. Find out more and apply www.gettinginvestmentbanking.com

BEING

Inspiring Women Early Careers Event

Join us at our exclusive event to hear from some of our inspiring women about their career journeys and what success has meant to them. If you're a final year student interested in hearing about the great opportunities for women at Accenture and why it is a myth that careers in consulting and technology are just for men, then you won't want to miss this event!

By attending you will have the opportunity to talk to a range of Accenture professionals from recruitment, consulting and technology. In addition, we will be hosting a competition where you will have the opportunity to win a year's mentorship with one of our inspiring Accenture Mentors.



WHERE

America Square
Conference Centre,
London, EC3N 2LB



WHEN

Monday 17th
October 2016 at
18:00 - 21:00

BOOK YOUR PLACE

We hope you're able to join us.

[Register here](#)

#GreaterTogether

Organisations contributing include:

In partnership with



EMPLOYABILITY FESTIVAL 2016

Inspiring your future

Medway 10 October – 21 October
Canterbury 24 October – 4 November

- Graduate employers and Kent alumni
- Presentations, skills workshops and competitions
- Extra-curricular activities and volunteering
- Careers and Employability Fairs

www.kent.ac.uk/ces/empfest



@unkentemploy #EmpFest16

@ukmememploy



University of Kent Student Employability
University of Kent at Medway Student Employability

University of
Kent



CAREERS FAIR

Tuesday 1 November 2016, 12pm-3pm
Sports Centre, Canterbury Campus

- Over 100 organisations
- Open to all students
- Graduate vacancies
- Placements, internships and work experience
- Postgraduate study options
- Self-employment

www.kent.ac.uk/ces/careersfair

In partnership with



Careers Fair sponsored by



Don't forget to book the
Campus Shuttle Bus between
Medway and Canterbury
campus on the day of the fair.
www.kent.ac.uk/campus-shuttle/



@unikentemploy #EmpFest16
@ukmemploy



University of Kent Student Employability
University of Kent at Medway Student Employability

University of
Kent

New courses

How to Success in the Global Workplace – free online course

The British Council, Future Learn and the University of Sheffield have teamed up to deliver a new online open course, free of charge, to aid those entering the workplace for the first time gain skills for employability to help them succeed. The four week course is launching on 26 September and will help new starters build confidence, communicate effectively, work in a team and build intercultural awareness.

Find out more and sign up here <https://www.futurelearn.com/courses/global-workplace/1>

The ACCA-X Certificate in Financial and Management Accounting

Open to students from all years and disciplines. This includes:

- 10 week course with 3 hours online tuition per week
- £139 including 2 online exams and ACCA registration (this is reduced from £200 as one exam is free with BPP)
- Online learning and exams
- Learn and take the test anywhere
- Manageable segments
- Add a new qualification to your CV
- Ideal foundation knowledge in accountancy and finance for a first job

This online course allows you to gain a certificate, without previous knowledge, that you can add to your CV.

Register before the **3rd October** at <http://www.acca-x.com/global/intro-uk.html>

Vacancies

Student recruitment for University of Kent telephone campaign autumn 2016

Every year the Development Office runs a telephone campaign and recruits student fundraisers to engage alumni in conversation to update them on University news, establish a good rapport and ask for donations. Our [autumn 2015 Telephone Campaign](#) was the most successful to date. A dedicated team of 23 student callers spoke to over 1,300 alumni across the UK and raised over £71,000 for the [Kent Opportunity Fund](#). Donations and pledges received will enable ground-breaking research to be undertaken by exceptional scholars, help financially-vulnerable students to complete their degrees, and support activities and projects that equip students with the skills and experience to become the leaders of tomorrow.

We are now recruiting 38 student fundraisers to take part in the 2016 autumn telephone campaign. We are particularly looking for students who are truly dedicated to charitable giving, genuinely enthusiastic about the University and able to demonstrate this to our alumni. Students who have a good phone manner, excellent verbal communication skills and a willingness to ask for donations would be desired.

Job advert: <https://www.kentunion.co.uk/employability/jobshop/vacancy/1791/>. Apply: https://docs.google.com/forms/d/e/1FAIpQLScU_pgueT3NTDc4L2mEZMkDZLtMNieVDmRa-CI_rtkote7Ggg/viewform

Please note that application is open till Sunday 9 October

Are you a BAME grad looking for a #creative career?

Check out some of @_CreativeAccess paid opportunities: <http://ow.ly/H03De>

Want to work in a start-up company? www.WorkInStartups.com



Hot Employers with promising internship positions

Click the logos below for position lists



www.lockinchina.com

!! Job scam alert !!

'Part Time Help for Busy Executive'

It is summarised as a PA role paying £15 p/hr, with applications to be sent to rebeccaherreros@aol.com. However, once a CV is sent, the individual replies with questions involving cheque payments.

Keep an eye on our online [vacancy database](#) which is updated daily throughout the year with new vacancies. Register to search for specific vacancies and receive email notifications when new vacancies of relevant interest to you are added.

We have an automatic Twitter feed of all the vacancies that are posted on the Vacancy Database, which can be accessed at <https://twitter.com/unikentces>

KEW-NET

Kent Experiences of Work Network



Kent Experiences of Work Network (KEW-NET) is a professional mentoring and networking platform just for students at the University of Kent. The network is made up of alumni and business professionals connected to the University who are offering their support.

Register on: www.kent.ac.uk/ces/student/kew-net.html and you could get:

- Advice via email or telephone
- Help reviewing a CV or application form
- Visits to workplaces or insight days
- Possible work experience or internship

Register on: www.kent.ac.uk/ces/alumni if you are an employer or alumni and wish to mentor a University of Kent student.

www.kent.ac.uk/ces

University of
Kent



Mentoring & Support

SEO London City Solicitors Horizons (CSH)

Each year, 50 first year university students either studying law or committed to pursuing a career in law will be selected to participate in an outstanding three-year support programme alongside their undergraduate degrees featuring:

- Classroom and one-to-one training sessions
- Personal mentoring by lawyers at participating leading law firms
- Annual work experience placements with leading employers, including City law firms

For more information and details of how to apply please visit <http://csh.seolondon-careers.com/>

Funding Opportunities

University of Kent Schemes

BKEW: University of Kent Work Experience Bursary Scheme

If you have secured some unpaid work experience in the UK, you could be entitled to help with expenses from the Careers and Employability Service. Bursaries start from £100. For further information and eligibility visit www.kent.ac.uk/kew

University of Kent School of Arts Student Projects Fund

The School of Arts invites applications for project funding on an annual basis. For more details and eligibility visit [The School of Arts Student Projects Fund](#)

Postgraduate Funding

- Useful website for PG scholarships www.scholarship-search.org.uk

Information on Postgraduate loans www.thestudentroom.co.uk/content.php?r=21647-Postgraduate-Loans

Other Schemes

Fulbright Scholarships for 2017-18 – for UK citizens to study in the USA

The Fulbright Commission is the only organisation that offers scholarships for academic work in any subject, at any accredited US university. Each year, we give Awards to approximately 20-25 UK postgraduates.

More than funding, our Awards offer scholars the opportunity to have a transformative cultural and academic experience and provide unparalleled support both during and after their Fulbright year. <http://tinyurl.com/hjhkegg>

Deadline: 6 November 2016

National College for Teaching and Leadership (NCTL) bursaries and scholarships for STEM subjects

Recruiting high quality maths and science teachers is a top priority for the NCTL for the remainder of the current recruitment cycle. They want to increase the number of final year Science, Technology, Engineering and Maths (STEM) undergraduates applying to start maths and physics initial teacher training (ITT) with a wide range of providers in September 2016. The NCTL are offering a range of bursaries and scholarships worth up to £30,000 tax free to trainees in 2016/17. More information

New Jobseeking Resources

about funding and about subject knowledge enhancement courses can be found at <https://getintoteaching.education.gov.uk/>.

Travel grants available to young people from the Canterbury area wishing to spend time abroad working on aid projects supported by recognised charities.

To mark the millennium, the Rotary Club of Canterbury set up a charitable grant aid fund for young adults aged between 18 and 25.

The idea is to assist young people who wish to give service to an overseas community in need of help, either in a gap year or after further education. We expect the individual to offer themselves through a nationally registered charity and to live in the Canterbury area.

www.rotarycanterbury.org.uk/canterbury-rotary-activities/millennium-scholarship-trust-fund.html

- [LinkedIn Group for Life Sciences, Sweden - via EURES](#)

Advice and support for students with disabilities

- www.greatwithdisability.com, the website site providing students with disabilities with employment advice and support, has been renamed and rebranded as www.myplusstudentsclub.com

AGCAS Jobseeking Resources

Job profiles (occupational profiles)

1. Advice worker www.prospects.ac.uk/job-profiles/advice-worker
2. Animal technician www.prospects.ac.uk/job-profiles/animal-technician
3. Armed forces logistics/support officer www.prospects.ac.uk/job-profiles/armed-forces-logistics-support-officer
4. Armed forces operational officer www.prospects.ac.uk/job-profiles/armed-forces-operational-officer
5. Dietitian www.prospects.ac.uk/job-profiles/dietitian
6. Film/video editor www.prospects.ac.uk/job-profiles/film-video-editor
7. Firefighter www.prospects.ac.uk/job-profiles/firefighter
8. Human resources officer www.prospects.ac.uk/job-profiles/human-resources-officer
9. Interior and spatial designer www.prospects.ac.uk/job-profiles/interior-and-spatial-designer
10. Logistics and distribution manager www.prospects.ac.uk/job-profiles/logistics-and-distribution-manager
11. Operational researcher www.prospects.ac.uk/job-profiles/operational-researcher
12. Physiotherapist www.prospects.ac.uk/job-profiles/physiotherapist
13. Statistician www.prospects.ac.uk/job-profiles/statistician
14. Waste management officer www.prospects.ac.uk/job-profiles/waste-management-officer

Options with your subject

1. Economics www.prospects.ac.uk/careers-advice/what-can-i-do-with-my-degree/economics

2. Forensic science www.prospects.ac.uk/careers-advice/what-can-i-do-with-my-degree/forensic-science
3. Youth and community work www.prospects.ac.uk/careers-advice/what-can-i-do-with-my-degree/youth-and-community-work

Teacher training

http://www.agcas.org.uk/agcas_resources/495-Teaching-Publications

- targetpostgrad.com – teaching: <https://targetpostgrad.com/subjects/teaching-and-education>
- targetjobs.co.uk – graduate teaching and education jobs and careers advice: <https://targetjobs.co.uk/career-sectors/teaching-and-education>

Teacher training bursaries

The NCTL have announced details of the teacher training bursaries which will be available to trainees beginning their training in autumn 2017.

Eligibility	Physics	Maths	Computing	Chemistry	Geography	MFL ²	Classics ³	Biology	D&T	English	History, Music, RE	Primary	Primary Maths
Scholarship ¹	£30K	£27.5K	£27.5K	£27.5K	£27.5K	£27.5K	£25K	-	-	-	-	-	-
1 st or PhD	£30K	£25K	£25K	£25K	£25K	£25K	£25K	£15K	£12K	£9K	£9K	£3K	£6K
2:1 or Masters	£25K	£25K	£25K	£20K	£25K	£25K	£25K	£12K	£9K	£9K	£4K	-	£6K
2:2	£25K	£25K	£25K	£20K	£25K	£25K	£25K	£10K	-	-	-	-	£6K

The bursary level awarded is dependent on the subject in which a trainee wishes to teach and the grade of their highest academic qualification, not the subject of their academic qualification.

¹Trainees in maths, physics, chemistry, computing, MFL and geography with a 2:2 or above can apply for a scholarship with the appropriate professional body as an alternative to the bursary. Applicants with a 2:2 will need to provide evidence of significant relevant experience.

²Bursaries are available for French, German, Spanish and other modern or community languages such as Italian, Russian, Mandarin and Bengali. The scholarship is only available for teaching French, German or Spanish

³Bursaries are for trainees on classics courses where the course is in Latin or Greek

⁴Available to trainees with at least a B in Maths A level or equivalent primary maths specialist or primary general (with mathematics) courses

Drop-ins & Appointments at the Careers & Employability Service



Canterbury Campus

Drop-in

Monday-Friday (term & vacation) 15mins only

- 10:30am-12:30pm
- 2:00-4:00pm

You do not need to book an appointment for this. However, to keep our service fair, all drop-in sessions are on a first come first served basis. Please do not arrive more than 15 minutes before the start of the session.

Booking an appointment

If you want a longer meeting (up to an hour) with a careers advisor please pop in or telephone the office on 01227 823299 to book an appointment. Let us know your

Both offices are closed on public holidays

degree subject and we will ensure you see an advisor with the relevant expertise.



Medway Campus

Drop-in

Monday to Friday (term-time only)

- 2:00-3:00pm

G0-05, Gillingham Building
Open Monday-Friday from 9am-5pm

Booking an appointment

Book a confidential and impartial career guidance interview (40 minutes) during both vacations and term-time by emailing medwaycareers@kent.ac.uk

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